

# Training, skills and support for you.

An overview of adult training



### All adult volunteers have an opportunity to develop their skills and knowledge through training.

## Training helps you to undertake your role effectively and with confidence.

Adult training is designed to support you as a volunteer, so the training provided is relevant and tailored to your role.

We recognise there may be learning and skills you have gained through your life experiences, and training is designed to complement these with further opportunities to enhance your individual skills.

We aim to make training accessible to all, regardless of geography, education, personal circumstances or additional needs.

Training will also provide you with the opportunities to interact and share your experiences with other volunteers.

The training and development opportunities available are dependent on your role but they range from skills-based training such as first aid, risk assessment, safeguarding and public relations through to experience in leadership, management, communication, organisation, child protection, executive training and experience of working with young people.

Our training encourages personal development. Individuals can develop a variety of practical skills that are greatly valued by employers in the workplace.

#### How it works

Our Adult Training Scheme is made up of a number of modules that cover each of these different development areas. It is a UK-wide scheme, so the training you complete in one place will be recognised in another.

There are two parts to each of these modules:

#### Learning

Learning provides the opportunity to gain or improve the knowledge and skills which you need to develop for your role.

The methods used for learning can involve more traditional styles, such as learning by doing and small group work, but these are complemented by methods such as courses, workbooks, online videos and elearning. This offers flexibility as you can choose the method most appropriate to you.

Prior learning, knowledge and experience are also recognised as forms of learning and are valued within the Adult Training Scheme.

Therefore, you may not need to complete learning for every aspect of your training. This is especially so if you can clearly show that you are able to meet the module objectives by demonstrating your skills in your volunteer role through the validation process.

#### Validation

Validation is the process of demonstrating to a Training Adviser (a person who supports volunteers in their training) that you can meet the objectives of a module in practice.

This can be done through a variety of methods, including the Training Adviser observing you in your volunteer role, providing evidence such as witness statements or discussing the key content of the module with your Training Advisor.

Successful validation is essential for each module relevant to your role.

'The validation of training should always be something that volunteers do as part of their normal volunteer role, and should not generate extra work.'

#### Support for you

The scheme is nationally based, but the organisation and delivery of the scheme is local and the responsibility of each Scout County, Area or Region.

The personal data you capture below should be held securely to avoid any unauthorised disclosure.



#### **Training Managers**

The Training Manager is a volunteer responsible for the overall provision of training in their location, and for ensuring that quality training is delivered. They may be assisted by local Training Managers.

Your Training Manager is:

Tel:	
Email:	

#### **Training Advisers**

A Training Adviser is a local volunteer who supports other volunteers undertaking training. They will help you to identify learning needs and support you in completing your learning validation.

Your Training Adviser is:

Tel:	 	 	
Email: _	 	 	

#### Line manager

Your line manager (eg Group Scout Leader, District Commissioner) is responsible for helping you to complete your training and prepare the evidence needed.

#### Your line manager is:

Tel:		
Email:		

Advice and support is also available from national volunteers and from UK Headquarters.

#### **External recognition**

Your training will give you a wide range of transferable skills and areas of knowledge. It can be recognised externally, through the Institute of Leadership and Management.

You can find out more about external recognition online

scouts.org.uk/training

#### More information

Find out more at scouts.org.uk/learnersresources.

If you have any questions, please contact the Scout Information Centre on info.centre@scouts.org.uk or 0345 300 1818 (local rate) or 020 8433 7100.



